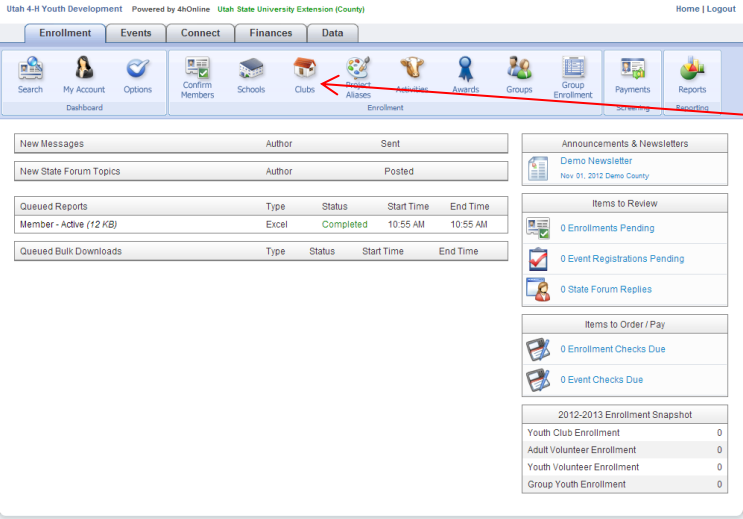
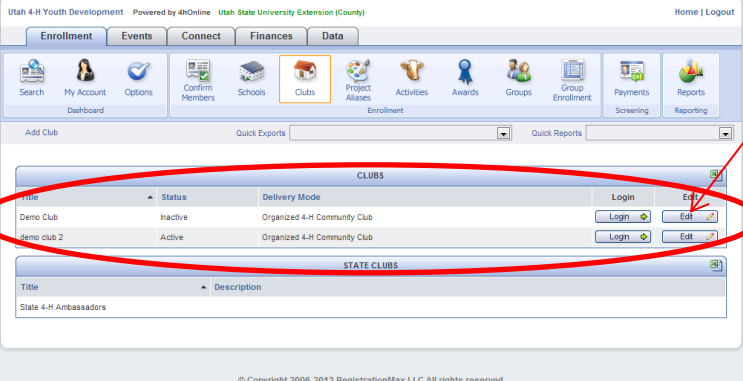




Utah State 4-H Office
4900 Old Main Hill
Logan, UT 84322-4900
(Local) 435-797-4444
(Toll Free) 1-888-4H-YOUTH (1-888-449-6884)

Adding Club Leaders

 <p>Utah 4-H Youth Development Powered by 4HOnline Utah State University Extension (County) Home Logout</p> <p>Enrollment Events Connect Finances Data</p> <p>Search My Account Options Confirm Members Schools Clubs ← Awards Groups Group Enrollment Payments Reports</p> <p>New Messages Author Sent</p> <p>New State Forum Topics Author Posted</p> <p>Queued Reports Type Status Start Time End Time</p> <table border="1"><tr><td>Member - Active (12 KB)</td><td>Excel</td><td>Completed</td><td>10:55 AM</td><td>10:55 AM</td></tr></table> <p>Queued Bulk Downloads Type Status Start Time End Time</p> <p>Announcements & Newsletters</p> <p>Demo Newsletter Nov 01, 2012 Demo County</p> <p>Items to Review</p> <ul style="list-style-type: none">0 Enrollments Pending0 Event Registrations Pending0 State Forum Replies <p>Items to Order / Pay</p> <ul style="list-style-type: none">0 Enrollment Checks Due0 Event Checks Due <p>2012-2013 Enrollment Snapshot</p> <table border="1"><tr><td>Youth Club Enrollment</td><td>0</td></tr><tr><td>Adult Volunteer Enrollment</td><td>0</td></tr><tr><td>Youth Volunteer Enrollment</td><td>0</td></tr><tr><td>Group Youth Enrollment</td><td>0</td></tr></table>	Member - Active (12 KB)	Excel	Completed	10:55 AM	10:55 AM	Youth Club Enrollment	0	Adult Volunteer Enrollment	0	Youth Volunteer Enrollment	0	Group Youth Enrollment	0	<p>Log into 4-H online as a county manager.</p> <p>1. Click on the Clubs Icon.</p>						
Member - Active (12 KB)	Excel	Completed	10:55 AM	10:55 AM																
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Title	Status	Delivery Mode	Login	Edit																
Demo Club	Inactive	Organized 4-H Community Club	Login	Edit																
Demo club 2	Active	Organized 4-H Community Club	Login	Edit																
Title	Description																			
State 4-H Ambassadors																				

Utah 4-H Youth Development Powered by 4HOnline Utah State University Extension (County) Home | Logout

Enrollment Events Connect Finances Data

Search My Account Options Confirm Members Schools Clubs Project Aliases Activities Awards Groups Group Enrollment Payments Reports

Club Status is Active

Club Information

Club Title: Demo Club
 Description:
 Delivery Model: 1a) Organized 4-H Community Club
 Report Method: Individual
 Maximum Number of Youth: Unlimited
 Club Password: democlub2013
 County: Demo

Details

Contact: Stanley Guy
 Address Line 1: 4900 Old Main Hill
 Address Line 2:
 City: Logan
 State: Utah
 Zip Code: 84322-4900
 Phone Number: 435-797-3221
 Fax:
 Email: stanley.guy@usu.edu
 Web Site:
 Newsletter Site:
 Meeting Location:
 Meeting Time:
 Comments:

Is this club in a Racially Mixed Community?
 Is this club Integrated?

Chartering

Chartered Date:
 Employer Identification Number (EIN):

Volunteers

Allow Login	Allow Member Management	Volunteer	Title
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Guy, StanClubleader1est	4-H Club Leader
<input type="checkbox"/>	<input type="checkbox"/>	Guy, Testyouth	4-H Club Leader

Password Management

New Password:
 Confirm New Password:
 Update Password

Save Archive

4. Check the Allow Login box next to the volunteer Club Leader. Leaders with this login privilege can review member profiles for their Club. They cannot edit or change members' profiles. The volunteers list comes from your county members' profiles when they added themselves as a club member and also selected a club leadership role.

5. Enter New Password and Confirm New Password

6. Press the Save Button

4HOnline Utah 4-H Youth Development Logout

4-H Enrollment and Event Registration

Logged in as Guy Change Password

Announcements & Newsletters

Demo Newsletter Nov 01, 2012 Date

Continue to Family

Club Leader Login

Select a profile ... Password: Login to Club

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4HOnline Registration powered by 4HOnline

After the leader is approved when he/she logs in to ut4honline the Leader Login appears on their "Home" page. They Login to Club from this screen. The password is the Club password created in Step 5.

Utah 4-H Youth Development Powered by 4HOnline Demo Club (Club) [Return to the Family account](#) | [Logout](#)

Dashboard

Search Confirm Members Reports
 Search Enrollment Reporting

MEMBERS/VOLUNTEERS NEEDING APPROVAL

Name	4-H Age	Type	Gender	Primary Club Title	Enrollment Status	Enrollment Date	Login
Guy, templateinvoice	12	Youth	Male	Demo Cub	Pending	Apr 24, 2013	Login

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After they “Login to Club” the Club’s dashboard appears. The Club Leader can search for club members, confirm club members, list club members, and run reports for their club.

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